



Planning Department
215 South 4th Street; Suite F
Hamilton, MT 59840
Phone 406.375.6530
Fax 406.375.6531
planning@ravallicounty.mt.gov

OG-08-07-578

July 16, 2008

RECEIVED

Joanne Gilbert
CDBG Administrative Assistance, MDOC
301 S. Park Ave.
P.O. Box 200523
Helena, MT 59620-0523

JUL 16 2008

Ravalli County Commissioners

--	--	--	--	--

Dear Ms. Gilbert:

Thank you for working with Ravalli County on our Planning Grant, Contract No. MT-CDBG-07PG-18 for the Geographic Information Systems Land Suitability Analysis Project.

The Land Suitability Analysis Project has been completed. Both the maps and the accompanying report have been published. I have enclosed documentation to request funds and to closeout this project. Following is a list of enclosures:

- Local Government Request for Payment of Planning Grant Funds form
- Verification of Expenses (Ravalli County claims and DTM Consulting invoices)
- Progress report
- Affidavit of publication of the RFP in the Ravalli Republic
- Request for Proposals
- Responses to GIS Services RFP spreadsheet
- Copy of the Debarment Check letter from your office
- Request for Commission Action to sign the Agreement for GIS Services with DTM Consulting
- Agreement for GIS Services between DTM Consulting, Inc., and Ravalli County
- Budget Expenses for CDBG Planning Grant (Evidence of Expenditure or Performance of Local Match)
- Final and complete Land Suitability Analysis Report and Maps (paper copy)
- Final and complete Land Suitability Analysis Report and Maps (CD)

If you need any additional information or have questions about the enclosures, do not hesitate to contact me at 375-6530.

Sincerely,


Jennifer De Groot, Projects Planner

Cc: Ravalli County Commissioners (w/o-enclosures)
CDBG file
Outgoing Correspondence file